

GOVERNMENT OF INDIA  
DEPARTMENT OF SPACE  
**INDIAN INSTITUTE OF SPACE SCIENCE & TECHNOLOGY**  
**PURCHASE DIVISION**  
VALIAMALA, THIRUVANANTHAPURAM 695 547, KERALA, INDIA  
Tele No. 0471-2568451/488/ Fax No. 0471-2568406/Email ID: purchase@iist.ac.in

**TENDER FORM**

Tender No. : .....  
Due on : .....  
Ref. No. : .....  
Date : .....

From:

.....  
.....  
.....  
.....

To:

The Senior Purchase & Stores Officer,  
Indian Institute of Space Science & Technology  
Valiamala P.O  
Thiruvananthapuram -695 547

Dear Sir,

1. I/We hereby offer to supply the stores detailed below at the price hereunder quoted and agree to hold this offer open till..... I/we shall be bound to supply the stores hereby offered upon the issue of the Purchase Order communicating the acceptance thereof on or before the expiry of the last mentioned date. You are at liberty to accept any one or more of the items of stores tendered for or any portion of any one or more of the items of such stores. I/We, notwithstanding that the offer in this tender has not been accepted in whole, shall be bound to supply to you such items and such portion or portions of one or more of the items as may be specified in the said Purchase Order communicating the acceptance:

Sl.No.	Description	Quantity	Unit	Rate (₹)	Delivery Date

Note: All the rates should be given both in figures and words

Place at which delivery will be made	
Date by which the ordered item/s will be supplied	

2. I/We have understood the items of the tender annexed to the invitation to tender and have thoroughly examined the specifications/drawing and/or pattern quoted or referred to herein and am/are fully aware of the nature of the stores required and my/our offer is to supply the stores strictly in accordance with the requirements subject to the terms and conditions stipulated in the enquiry and contained in the Purchase Order communicating the acceptance of this tender either in whole or in part.

Date: .....

Signature of Tenderer

(Seal)