

Government of India
Department of Space

Indian Institute of Space Science and Technology

(Declared as deemed to be University under Section 3 of the UGC Act 1956)
Valiamala P.O., Thiruvananthapuram 695 547

IIST:DIR:2013

January 04, 2013

OFFICE MEMORANDUM

Sub: Constitution of Faculty/Staff Grievance Redressal Committee

The Director, IIST hereby constitutes the Faculty/Staff Grievance Redressal Committee in order to redress individual as well as collective grievances of the faculty/staff of the Institute with the members as follows:

- | | |
|----------------------------|--------------------|
| 1. Director, IIST | : Chairman |
| 2. All Deans | : Members |
| 3. All Head of Departments | : Members |
| 4. Registrar, IIST | : Member Secretary |

Based on a written request, the Committee may, at its discretion, invite the aggrieved faculty/staff for a personal hearing. The above Redressal Committee may hold its meeting from time to time as may be necessary. All the representations received by the end of previous month shall be deliberated upon its meetings. The Committee shall give its recommendations in the grievances referred to it within three months time.

K S Dasgupta
(K S Dasgupta)
Director

To: All Members Identified above

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